



## Woodstock ETNS Board of Management Minutes

Venue	Woodstock ETNS		
Date of Meeting	26/09/23		
Minutes taken by	Yvonne Healy		
Apologies			
Present	Nicola Martin, Anne Gregory, Michelle McDermott, Yvonne Healy, Chris Walsh, Linda Norman, Grainne Ni Chuinn		
Time Meeting Opened	7:30pm	Closed	9:03pm

### **Chairperson Welcome:**

Minutes from previous meeting reviewed and ratified.

### **Principal Report:**

Anti-Bullying & Child Protection CPOR – There are no Child protection or Bullying issues to report within the school:

### **Treasurer Report:**

Due to delayed DES confirmation of payments of Ancillary grant for Summer Secreatry Pay, delay in IT grant and unconfirmed Covid 19 grant- Meeting for yearly budget will take place early October with Principal & Treasurer.

### **School Business:**

Rental Contract: The school is introducing a rental contract to groups hosting after-school activities to help cover costs (electricity etc.) We feel €1 per child per group is appropriate. However please note this is an introductory year and this will be reviewed yearly and modified accordingly.

PAC AGM: There is an AGM scheduled for the 24<sup>th</sup> of October. The principal will attend this meeting and thereafter, Emma will be the school rep for future meetings. Parent reps from the BoM are encouraged to attend also. \* **PLEASE NOTE PAC meeting changed to MONDAY 16<sup>th</sup> 7pm.**

September pupil POD figures: The school are delighted to be welcoming 8 new Ukrainian pupils this term. This is wonderful news for our school. All enrolment figures meet (P + 4 +SET +NE EAL P/T): NE:EAL plan for EAL required.

Brief Formulation Report – A Meeting was had with the project manager for new school building. We are entering the early Design stage. There is still no confirmed timeline but expectations indicate 2.5/ 3years as move from Stage 1a- Stage 5 ( Building stage). The BoM will do utmost to expedite this timeline but have been advised by PM that this represents DES protocols for the Cluster 3B Rapid build programme. We are still exploring the possibility of moving to the new site, prebuild, due to lack of space in our

current location. There is no definitive answer to this yet. We are due 2 new modular classes for next year. We will review our outdoor play space for the pupils. We need clarification from ET regarding land we have available to us but currently are not using.

The need for a School Caretaker was also discussed.

**Policies review/ratify:**

Child Safeguarding statement & risk assessment reviewed and ratified. NE: EAL to be implemented/Enrolment Policy:start October 9<sup>th</sup>.

**BoM Change over:**

A suggested letter for parents regarding the process for nomination/election to the BoM was reviewed and agreed upon for circulation.

The Chairperson & Principal would like to sincerely thank all the members of the BoM for their dedication, time and support to the school over the past 4 years and wish the incoming BoM the very best for the future term.

Meeting closed at 9.03pm